

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
November 25, 2019

MEMBERS PRESENT: Diana Ripperger, Kerry Vande Kieft, Jeff Merrill, Tom Graves, and Marva McCarty

STAFF PRESENT: Julie Wells, Katherine Manion, and Susan Nass.

CALL TO ORDER: Jeff called the meeting to order at 5:30 p.m. Kerry read the Character Counts statement.

APPROVE AGENDA: Marva made a motion to approve the agenda. Kerry seconded the motion. All voted in favor and the motion passed.

APPROVE MINUTES: Diana made a motion to approve the October 28, 2019 minutes. Tom seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Diana made a motion to approve the bill list. Kerry seconded the motion. All voted in favor and the motion passed.

UNFINISHED BUSINESS:

A. Strategic Plan Quarterly Update: The board reviewed the updates to the Strategic Plan.

NEW BUSINESS:

A. Approve Collection Development Policy: Tom made a motion to approve the attached Collection Development Policy. Marva seconded the motion. All voted in favor and the motion passed.

B. Review Bylaws: Possible changes to the Board's bylaws were discussed.

C. Approve Foods for Fines: Diana made a motion to approve the Food for Fines event. Kerry seconded the motion. All voted in favor and the motion passed. This event will take place on Martin Luther King Jr. Day on January 20, 2020.

D. Approve Proposed Enrich Iowa Requests: Kerry made a motion to approve the following Enrich Iowa requests totaling \$49,450:

- Upgrade DIY Studio Software - \$300
- Musical Instruments - \$350
- Button Maker - \$400
- Website Training - \$450
- Assemble Storage Shelving -\$900
- Video Games - \$2,000
- Reading Initiatives Incentives - \$2,400
- Mobile Display Shelving - \$2,500
- RBDigital Integration - \$3,150
- Media Shelving - \$4,500
- Patron Point - \$6,500
- Hoopla - \$8,000
- Conference Room Chairs - \$18,000

Marva seconded the motion. All voted in favor and the motion passed.

DIRECTOR'S REPORT: Julie encouraged board members to attend the City's budget review on Saturday, January 25th. The December board meeting is on Monday, December 16th.

Tom moved to adjourn and Kerry seconded. The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Jeff Merrill
President

Attest: Susan Nass