

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
January 27, 2020

MEMBERS PRESENT: Diana Ripperger, Kerry Vande Kieft, Jeff Merrill, Greg Ward, Marva McCarty, and Mary Keck

STAFF PRESENT: Julie Wells, Katherine Manion, Julie Finch, and Susan Nass

CALL TO ORDER: Jeff called the meeting to order at 5:30 p.m. Marva read the Character Counts statement.

APPROVE AGENDA: Mary made a motion to approve the agenda. Kerry seconded the motion. All voted in favor and the motion passed.

APPROVE MINUTES: Diana made a motion to approve the December 18, 2019 minutes. Marva seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: None

APPROVE BILL LIST: Kerry made a motion to approve the bill list. Diana seconded the motion. All voted in favor and the motion passed.

UNFINISHED BUSINESS:

A. FY2020/2021 Budget Update: At the City's January 25th budget meeting, the Council expressed interest in adding \$21,000 to the Library's proposed FY20/21 budget. The additional funds would restore funding for library hours cut from the FY19/20 budget. After discussion, the Board agreed to restore hours if funding is allocated. The days/times the hours should be added will be discussed at a later meeting after the final Council decision is made. Additionally, a recap of the Board's budget subcommittee's first meeting was provided.

NEW BUSINESS:

A. Approve Borrowing Materials Policy: Marva made a motion to approve the attached Borrowing Materials Policy. Mary seconded the motion. All voted in favor except Greg Ward who voted no. The motion passed.

DIRECTOR'S REPORT: Julie distributed a record of the 2019 third and fourth quarter proceeds from Nellies Vending. Food for Fines results showed \$540.95 in fines waived. A total of 867 items were donated which included food, personal care, and clothing items.

Greg moved and Kerry seconded a motion to adjourn. The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Jeff Merrill
President

Attest: Susan Nass