

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
July 22, 2019

MEMBERS PRESENT: Diana Ripperger, Kerry Vande Kieft, Greg Ward, Jeff Merrill, Tom Graves, and Marva McCarty

STAFF PRESENT: Julie Wells, Katherine Manion, and Susan Nass.

CALL TO ORDER: Jeff called the meeting to order at 5:30 p.m. Greg read the Character Counts statement.

APPROVE AGENDA: Greg made a motion to approve the agenda. Kerry seconded the motion. All voted in favor and the motion passed.

APPROVE MINUTES: Diana made a motion to approve the June 24, 2019 minutes. Greg seconded the motion. All voted in favor and the motion passed.

APPROVE BILL LIST: Greg made a motion to approve the bill list. Tom seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Approve Public Posting and Distribution of Materials Policy: No changes to either policy were proposed. Marva made a motion to approve the current *Public Posting and Distribution of Materials* and *Public Display Space* policies. Greg seconded the motion. All voted in favor and the motion passed.

B. Approve Selling Unused Shelving: Julie showed photos of unused shelving components that she would like to sell. The items are stored in a second floor storage area of the library. The items would be sold on GovDeals as required by the City. The board members agreed to table this decision until next month's meeting.

C. Future Agenda: The board agreed to discuss this again at the August board meeting.

DIRECTOR'S REPORT: Julie announced that two library employees have resigned. Julie and library department managers are evaluating options to fill the two vacancies while also reducing personnel costs.

Greg made a motion to adjourn. Marva seconded and all voted in favor. The meeting adjourned at 6:15p.m.

Respectfully submitted,

Jeff Merrill
President

Attest: Susan Nass