

URBANDALE PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES
April 22, 2019

MEMBERS PRESENT: Diana Ripperger, Marva McCarty, Tom Graves, Dede Zaun, Kerry Vande Kieft, Greg Ward, and Jeff Merrill

STAFF PRESENT: Julie Wells and Katherine Manion

CALL TO ORDER: Greg called the meeting to order at 5:30 p.m. Marva read the Character Counts statement.

APPROVE AGENDA: Marva made a motion to move Citizen's Forum up to Item II. Kerry seconded the motion to amend the agenda. All voted in favor and the motion passed.

APPROVE MINUTES: Diana made a motion to approve the March 25, 2019 minutes. Dede seconded the motion. All voted in favor and the motion passed.

APPROVE BILL LIST: Tom made a motion to approve the bill list. Marva seconded the motion. All voted in favor and the motion passed.

CITIZEN'S FORUM: Urbandale resident, Joan Racki, spoke concerning the reduction to the Library's FY19/20 budget. She presented spreadsheets showing budget comparisons from metro city libraries.

UNFINISHED BUSINESS:

- A. FY19/20 Budget: The Windsor Heights City Council will vote at their May 6 meeting whether to contract with Urbandale or Des Moines to provide library service to Windsor Heights' residents. The contract will cover the next three fiscal years. Julie presented her recommended budget cuts to cover either a:

- \$35,000 reduction—WH contracts with Urbandale at a lower annual fee
- \$95,000 reduction—WH contracts with Des Moines

Discussion will continue after the vote on May 6.

- B. Enrich Iowa Update & Requests: Julie presented the list of Enrich Iowa Requests and the following changes were made:

- Monitors - \$1,000
- Speakers - \$1,880
- Fitness Kits - \$2,000 **Reduced to \$1,000**
- Window Film - \$2,000
- Hard Drives - \$3,000
- Book Carts - \$3,300
- ~~Chairs - \$6,800~~
- ~~Digital Signage - \$15,285~~
- Hoopla - \$16,000

Total - \$51,265 **Reduced to \$28,180**

Marva made a motion to approve the changes. Jeff seconded the motion. All voted in favor and the motion passed.

NEW BUSINESS:

- A. Windsor Heights' Usage: The Board will discuss this topic after the Windsor Heights' City Council vote on May 6.
- B. Appoint Nominating Committee for FY 19/20 Board Officers: Greg and Diana were nominated to serve as the committee to recommend FY19/20 Board officers. Marva made a motion to approve the appointments. Kerry seconded the motion. All approved and the motion passed.

DIRECTOR'S REPORT: Julie suggested moving the May board meeting to May 20 due to the Memorial Day holiday and the Board agreed. The carpeting project will begin on May 9. Jenny is currently visiting local schools promoting the summer reading program. Art day was very successful this year with 337 in attendance. Last year there were 265 people attending. Thumbs Up, the group of volunteers assisting with maintaining the Library's gardens, is reconvening.

Marva made a motion to adjourn. Jeff seconded and all voted in favor and the meeting adjourned at 6:35 p.m.

Respectfully submitted,

Greg Ward
President

Attest: Katherine Manion