

URBAN DALE PUBLIC LIBRARY FOUNDATION, INC.
MINUTES
December 19, 2016

President Diana Ripperger called the meeting to order at 5:00 p.m. Jerry read the Character Counts statement.

Members Present: Steve Lytle, Diana Ripperger, Jeff Merrill, John Forbes, Greg Robinson, Jerry Brimeyer, Al Kaduce, Tom Graves and Don Brush.

Staff Present: Julie Wells, Katherine Manion, and Susan Nass

Approve Agenda: Jerry made a motion to approve the agenda. Steve seconded the motion, all voted in favor and the motion passed.

Approve Minutes: Steve moved and Al seconded a motion to approve the September, 2016 minutes. All approved and the motion passed.

Treasurer's Report: Al provided copies of the Statement of Assets, Liabilities and Fund Balance, Statement of Activities, General Ledger, and the Endowment Fund Statement. Greg made a motion to approve the treasurer's report. Jerry seconded the motion, all approved, and the motion was passed.

Unfinished Business:

- A. FY16/17 Capital Campaign Update: So far donations total \$12,460 given by 165 donors. Steve thought the letter was well written and especially liked the insert. The board expressed some concern with the timeline and agreed that the letter should be sent out the week before Thanksgiving.
- B. Café Update: In order to move forward and repurpose the café into a community room type space with snacks some construction must be completed.

New Business:

- A. 2017 Volunteer Luncheon Funding Request: Becky Sampson, Volunteer Coordinator, requested \$1,680 to fund the annual volunteer luncheon. Steve made a motion to approve the request. Greg seconded the motion, all voted in favor, and the motion was passed.
- B. Stock Donation: An individual donated stock which was transferred to the Community Foundation Fund.

Greg moved to adjourn the meeting. Steve seconded the motion. All voted in favor and the meeting was adjourned at 5:34 p.m.

Respectfully submitted,
Diana Ripperger
President

Attest: Susan Nass